

# ACCESSIBILITY STATEMENT

**This accessibility statement applies to the website of  
Ufford Parish Council: <https://ufford-suffolk-pc.gov.uk/>**

## Introduction

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The team at Ufford Parish Council behind this website hopes that as many people as possible are able to use this website easily, and we have tried to make it as accessible as possible. We want everyone who visits our website to feel welcome and to find the experience rewarding.

For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)
- find information contained in difficult to navigate tables within a text block or other accessible formats on the same page

We've also made the website text as simple as possible to understand. We set out to accomplish this by ensuring the following:

- The use of clear language which is easy to understand
- The use of common web conventions
- Avoiding the use of blinking or flashing elements
- The careful use of text colours, size and background colours to help people with a range of visual impairments. Our site should be usable by anyone with colour deficient vision.
- Ensure non-text elements such as images, animations, symbols, audio, and video have text equivalents, and that purely decorative graphics or formatting images have empty text attributes to avoid confusion.

[AbilityNet](#) has advice on making your device easier to use if you have a disability. It explains how to make text larger, magnify the screen and making your device talk to you.

## What to do if you cannot access parts of this website

If you need information on this website in a different format; such as plain text or PDF, you can visit our website at <https://ufford-suffolk-pc.gov.uk/links/> and email us. We will consider your request and get back to you within 10 working days.

## Feedback and Contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille please email [clerk@ufford-suffolk-pc.gov.uk](mailto:clerk@ufford-suffolk-pc.gov.uk) or telephone 07739 411927. We'll consider your request and get back to you in 10 working days.

If you cannot view the map on our 'contact us' page, call or email us for directions.

## Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact: [clerk@ufford-suffolk-pc.gov.uk](mailto:clerk@ufford-suffolk-pc.gov.uk) giving the page title and the nature of the problem.

## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

## Technical information about this website's accessibility

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Ufford Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website uses a template provided by Suffolk.Cloud (<https://www.suffolk.cloud/>) . They have declared that they tested their template websites against WCAG 2.2AA to ensure site compliance, in November 2024. They have eliminated all errors apart from one false positive, one issue with a third party plugin and one issue with our search box.

These are:

- Label not connected to a form or control - they do not show the label for our search box to save space. The search box does contain a label added by javascript.
- Content not included in landmarks - the first of these occurrences is caused by their third-party cookie regulations plugin. The plugin does appear to conform to the WCAG guidelines but still generates an error. This is a free plugin and they think it is worth using rather than passing on additional costs to parishes.
- Content not included in landmarks - the second occurrence flags their skip to content link (not visible to people that aren't using a screen reader) although the link does appear to conform to the WCAG guidelines and has appropriate aria-label and role tags.

They further state that 'Issues flagged for review by the Site Improve plugin have been reviewed'

## How we tested this website

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This website was last tested in April 2026. The test was carried out by ourselves. We used this approach to decide on a sample of pages to test with static content, links and pictures

We assessed the following pages which had good examples of the items that needed testing and which can be found on this website:

- Home page - access to site
- Home page - images
- Parish Council - Meeting dates and agenda's – text-based content page
- Minutes page – Containing PDF documents in folders
- Neighbourhood Plan pages – all of the above

A full explanation of the examples used for testing can be found by accessing this weblink: <https://www.gov.uk/government/publications/doing-a-basic-accessibility-check-if-you-cant-do-a-detailed-one/doing-a-basic-accessibility-check-if-you-cant-do-a-detailed-one>

A review of the accessibility of the website was carried out by Suffolk.Cloud in April 2026 and the results are published on the website under Parish Council Documentation.

## What we're doing to improve accessibility

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- Regularly monitoring the accessibility of our website.
- Making our PDF documents (created after 22 September 2018) as accessible as possible. (The accessibility regulations don't require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services but any new PDFs or Word Documents we publish will meet accessibility standards.)
- Where possible, creating HTML pages rather than PDF documents.

## Closing

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Ufford Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. And this website is partially compliant with the Web Content Accessibility Guidelines Version 2.1 AA standard.

This statement was updated on 11<sup>th</sup> April 2026.