



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 ufford.pc@hotmail.com

NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 15th FEBRUARY 2022 UFFORD COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public
 - b) Reports or comment from ESC or SCC Councillors
4. To sign Minutes of meeting dated 18th January 2022
5. To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/22/0176/TCA - 1. Chestnut - heavy reduction - up to 8m - because of very rotten root plate. 2. Old overgrown Beech hedgerow - Remove three trees closest to neighbouring property (The Orangery) and shape & reduce remaining tree by up to 2m. - Neighbours are worried about roots affecting their walls and drains. 3. Silver Birches at front of property - Reduce by up to 6m - They have become quite tall and tower over the property - reduction would be to stop any potential damage to the property if they were to snap out in high winds. | The Gate House Ufford Place Ufford
 - b) DC/21/5509/LBC | Listed Building Consent - Proposed amendments to Listed Building consent DC/19/2843/LBC Listed Building Consent - Removal of internal wall and door, installation of wood burning stove, removal of part of ceiling, installation of new limecrete floor, alteration to fences and gates. Existing ceiling to Snug to be retained and new ceiling to be inserted over part of former kitchen. | Church Cottage Church Lane Ufford
 - c) DC/22/0283/FUL - Demolition of various single storey elements, erection of new two storey rear extension, and associated work at Woodcott, Byng Hall Road, Ufford.
 - d) *Any application coming forth*

6. To acknowledge previous months list of ESC Planning decisions (*none in Jan 2022*) and to discuss any other planning matters or reports, to include:
 - a) Update on the Appeal of refusal of DC/20/1521/FUL Care Village off Yarmouth Road, Melton
 - b) Update on DC/21/3237/FUL - Former Crown Nursery
7. To receive update on Neighbourhood Plan Launch Meetings
8. Finance Matters:
 - a) To receive Accounts as at 31st January 2022
 - b) To receive an update on additional Bank Signatories
 - c) To agree purchase of a Metal Tree Guard and Watering Bag for the Platinum Jubilee Oak
 - d) To authorise the following Invoices for Payment:

i. J Hallett (Salary and Expenses)	£608.18
ii. SCC Pension Fund (Clerk's Pension)	£164.31
iii. Thurlow Nunn Standen Ltd (Gloves and First Aid Kit)	£19.68
iv. SHE Asphalt Ltd (Accessible Bay Marking)	£495.00
v. Ufford Community Hall (Hall Hire)	£63.00
vi. SC Norse Ltd (Grass Cutting for April 2021 ~ March 2022)	£486.33
 - e) To note Payments made since last meeting:
 - i. None
 - f) To note Payments received since last meeting:
 - i. BMX Insurance Contribution £200.00
9. Queen's Platinum Jubilee:
 - a) To receive an update from Cllr. Crocker on Country Wide celebrations
 - b) To discuss a suitable celebration for Ufford and possible formation of an organising Committee
10. To discuss working with the Deben Climate Focus Area Group and taking part in Water Sampling of the River Deben
11. To discuss the Community Governance Review in East Suffolk (lead by East Suffolk Council) - *sent to Councillors on 31st January 2022*
12. Updates to Agenda Style – Following Clerk's attendance at SALC training, to discuss amendments to the style of the agenda
13. Project Updates – To receive updates on the following projects:
 - a) Youth Club
 - b) Broadband Project
14. Clerk's Update on Previous Minutes and Actions:
 - a) Sogenhoe Chapel geophysical survey
 - b) Ufford Arts Festival 2022 – Use of Ufford Place Gates and Walls

15. Recreation Ground and Parklands Woods

- a) To receive update on installation of the Hand Rail
- b) To discuss contracting Tree Surgeon to work on trees on Recreation Ground (especially abutting The Avenue) at a cost in the region of £600

16. Highways/Footpaths:

- a) To discuss quotes for the purchase of a new SID
- b) To receive update on refund requested of original SID's manufacturers
- c) To discuss holding a Litter Pick/Spring Clean and to decide upon a format and date(s)

17. Documentation – To acknowledge review the following documents:

- a) Suffolk Code of Conduct – *sent to Cllrs. 12th January 2022*

18. To receive reports on meetings attended on behalf of the Council

19. To receive agenda items for next meeting and agree date of Next Meeting (15th March 2022)

Judi Hallett - Clerk to the Parish Council (9th February 2022)