



# UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 15<sup>th</sup> MARCH 2022 UFFORD COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. Apologies for absence
  - a) To Receive Apologies
  - b) To Accept Apologies
2. To receive any:
  - a) Declarations of Pecuniary Interest in Agenda Items
  - b) Declarations of Non-Pecuniary Interest in Agenda Items
  - c) Applications for Dispensation on Agenda Items
  - d) Declarations of Gifts or Hospitality received over the value of £25.00
  - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
  - a) Report from Mr Cooper with reference to Electric Vehicle Charging Points being installed at the Community Hall Car Park
  - b) Reports or comment from any member of the public
  - c) Reports or comment from ESC or SCC Councillors
4. To sign Minutes of meeting dated 15<sup>th</sup> February 2022
5. To discuss and agree response to the following Planning Applications or Appeals:
  - a) DC/22/0620/FUL - Change of use from agricultural land to dog walking and exercising facility - Agricultural Land, Main Road, Pettistree
  - b) DC/22/0870/FUL - Change of existing holiday lets and workshop to a single three-bed holiday accommodation at Land Opposite 1 And 2 , Loudham Lane, Ufford,
6. To acknowledge previous months list of ESC Planning decisions and to discuss any other planning matters or reports, to include:
  - a) Update on the Appeal of refusal of DC/20/1521/FUL Care Village off Yarmouth Road, Melton
  - b) Update on DC/21/3237/FUL - Former Crown Nursery
7. To receive update on Neighbourhood Plan Launch Meetings

*Please be aware that recording of meetings is probable*

8. To discuss working with the Deben Climate Focus Area Group and taking part in Water Sampling of the River Deben
9. Finance Matters:
  - a) To receive Accounts as at 28<sup>th</sup> February 2022
  - b) To authorise the following Invoices for Payment:

|                                                                     |         |
|---------------------------------------------------------------------|---------|
| i. J Hallett (Salary and Expenses)                                  | £666.60 |
| ii. SCC Pension Fund (Clerk's Pension)                              | £164.31 |
| iii. SALC (Clerk's Training + Payroll Service)                      | £84.00  |
| iv. K Coe (Various Maintenance Jobs)                                | £925.00 |
| v. Ufford Punch (Subscription)                                      | £18.50  |
| vi. Thurlow Nunn Standen (Chainsaw Bar and Chain and Marking Spray) | £114.40 |
| vii. <i>Any invoice coming forth</i>                                |         |
  - c) To note Payments made since last meeting:

|                                 |         |
|---------------------------------|---------|
| i. Designer Metal (Suffolk) Ltd | £132.00 |
|---------------------------------|---------|
  - d) To note Payments received since last meeting:

|         |  |
|---------|--|
| i. None |  |
|---------|--|
10. Queen's Platinum Jubilee:
  - a) To receive an update from Cllr. Crocker on County Wide celebrations
  - b) To discuss nominations for Festival of Suffolk Torch Bearer
  - c) To receive update on Jubilee Organising Committee
11. To consider the draft reply to the Community Governance Review in East Suffolk - *sent to Councillors on 7<sup>th</sup> March 2022*
12. Ufford Archives – To discuss the archive materials retrieved from the Wickham Market Archives
13. Project Updates – To receive updates on the following projects:

|                      |                       |
|----------------------|-----------------------|
| a) Broadband Project | b) Arts Festival 2022 |
|----------------------|-----------------------|
14. Recreation Ground and Parklands Woods
  - a) To receive update on installation of the Hand Rail
  - b) To discuss possible application to Rural Payments Agency for High Level Stewardship Grant
  - c) To discuss Grounds Maintenance Costs for 2022/23 from ES Norse
15. Highways/Footpaths:
  - a) To receive the Footpaths Report
  - b) To receive report about the Discover Suffolk Project
  - c) To receive update on the purchase of a new SID
  - d) To receive update on refund requested of original SID's manufacturers
  - e) To receive details of latest JPTI meeting from Cllr. N Smith and to discuss contributing towards a consultant to review the data gathered so far withy reference to Bentwaters Park
16. Documentation – To acknowledge review the following documents:
  - a) Dispensation Policy 2022 – *draft sent to Councillors on 22<sup>nd</sup> February 2022*
  - b) Risk Assessment (Financial) March 2022 – *redraft sent to Councillors on 23<sup>rd</sup> February 2022*
  - c) Risk Assessment (Non-Financial) March 2022 – *redraft sent to Councillors on 23<sup>rd</sup> Feb 2022*
17. To receive reports on meetings attended on behalf of the Council

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18. To receive agenda items for next meeting and agree date of Next Meeting (19<sup>th</sup> April 2022)

*Judi Hallett* - Clerk to the Parish Council (10<sup>th</sup> March 2022)