



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 21st JUNE 2022 ST MARY'S CHURCH HALL, CHURCH LANE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £25.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public
 - b) Reports or comment from ESC or SCC Councillors
4. To elect the Vice- Chair of the Council for 2022/23 and signing of the 'Declaration of Acceptance of Office'
5. To sign Minutes of meeting dated 17th May 2022
6. To appoint persons to the following offices:
 - a) SALC Representative (+ meetings)
 - b) Representative of ESC Community Partnership
 - c) Friends of Parklands Wood Group representative
7. To receive any Changes to Member's interests and to remind Councillors to review their entry on the ESC Register of Interests Website
8. To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/22/1942/FUL - Demolition of various single storey elements, construction of new one and a half storey rear extension, and associated works at Woodcott, Byng Hall Road, Ufford

Please be aware that recording of meetings is probable

- b) DC/22/2130/FUL | Renovation of cottage, conversion of garage to annexe/ additional living accommodation, erection of 2 bay cart lodge with room over at Mistletoe Cottage, Loudham Lane, Ufford
9. To acknowledge previous months list of ESC Planning decisions and to discuss any other planning matters or reports, to include:
- a) Update on the Appeal of refusal of DC/20/1521/FUL Care Village off Yarmouth Road, Melton
 - b) Sale of 1 Loudham Lane, Ufford and status of Holiday Lets on neighbouring land
10. Neighbourhood Plan:
- a) To receive an update from the NP Working Group
 - b) To sign ESC Service Level Agreement - *sent to all on 15th June 2022*
 - c) To review and adopt the 'Terms of Reference' for the Neighbourhood Plan Steering Group – *sent to all on 15th June 2022*
11. Finance Matters:
- a) To receive Accounts as at 31st May 2022
 - b) To authorise the following Invoices for Payment:

i. J Hallett (Salary and Expenses)	£896.28
ii. SCC Pension Fund (Clerk's Pension)	£267.59
iii. K N Coe (moving Bench)	£100.00
iv. Thurlow Nunn Standen Ltd (2 x Hand Cut Pruning Saws)	£53.50
v. <i>Any invoice coming forth</i>	
 - c) To note Payments made since last meeting:

i. J Hallett (Water Testing Kit)	£461.01
ii. Ufford Park Hotel (Costs for NP Inception Workshop)	£447.50
 - d) To note Payments received since last meeting:

i. HMRC (VAT Refund)	£296.67
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12. Project Updates – To receive updates on the following projects:
- a) Broadband Project
 - b) Water Sampling of the River Deben
13. Recreation Ground and Parklands Woods:
- a) To receive update on Play Park Inspections
 - b) To receive update on the application to Rural Payments Agency for High Level Stewardship Grant
 - c) To discuss exploring a Pickleball Court in the MUGA
 - d) To discuss use of the Woods for the Ufford Arts Festival 2022
 - e) To discuss the need for a Tree Safety Inspection
 - f) To discuss the issue of dog fouling in the woodlands
14. Highways/Footpaths:
- a) To discuss lobbying for Quiet Lanes to be recognised as unsuitable for non-local drivers
 - b) To discuss speeding and establishing a Community Speedwatch Team
 - c) Speed Indicator Device:
 - i. To consider purchasing the Data Collection facility for the SID (£550.00 + VAT)
 - ii. To consider requesting additional posts are erected in the village to allow the SID to be moved.

15. Community Hall Committee – To receive an update from Cllr. Edworthy on the Community Hall Committee
16. Documentation – To review and adopt or respond to:
 - a) ESC Community Governance Review - draft recommendations – *forwarded to all on 30th May 2022*
17. To receive reports on meetings attended on behalf of the Council
18. To receive agenda items for next meeting and agree date of Next Meeting (19th July 2022)

Judi Hallett - Clerk to the Parish Council (16th June 2022)