



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 21st FEBRUARY 2023 THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £25.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of meeting dated 3rd February 2023
5. To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/23/0480/FUL - Extension and refurbishment of bungalow – Oakdene, School Lane, Ufford
6. To acknowledge previous months list of ESC Planning decisions and to discuss any other planning matters or reports
7. Neighbourhood Plan:
 - a) To receive an update on the work done by NP Steering Group
8. Finance Matters:
 - a) To receive Accounts as at 31st January 2023
 - b) To receive report on the Scribe software from the Clerk and Cllr. Bennett and to decide whether to use this facility

Please be aware that recording of meetings is probable

- c) To authorise the following Invoices for Payment:
 - i. J Hallett (Salary and Expenses) £999.08
 - ii. SCC Pension Fund (Clerk's Pension) £308.13
 - iii. Ufford Community Hall (5 Sessions Jan ~ March) £100.00
 - iv. K N Coe (Maintenance) £150.00
 - v. Thurlow Nunn Standen Ltd (Chain and Chain Sprocket) £79.43
 - vi. J Hawthorne (Warm Room Advertising and Expenses) £72.69
 - vii. *Any invoice coming forth*
- d) To note Payments made since last meeting:
 - i. None
- e) To note Payments received since last meeting:
 - i. Astco Recycling (Clothes Bank) £tbc

9. To discuss the sale of Social Housing in the village, and neighbouring villages, and whether contact should be made with ESC and/or the Social Housing sector.

10. Project Updates – To receive updates on the following projects:

- a) Ufford Warm Room Project
- b) Placecheck Data Actions

11. Recreation Ground and Parklands Woods:

- a) To receive the Woodlands Report from Cllr. Hawthorne, including details of the new Tree Poppers
- b) To discuss the forthcoming Kings Coronation and if the Parish Council will be organising or helping to organise an event; including a 'Volunteering Morning' in Parklands Wood
- c) To discuss cost of installing fourth CCTV camera at Recreation Ground
- d) To receive an update on Woodbridge Town Youths using the Football Pitch

12. Highways/Footpaths:

- a) To discuss the draft 'Queen Elizabeth Way (Ufford)'
- b) To set the Litter Pick Date and Time
- c) To receive details of costs to place double yellow lines on the junction of High Street and Crownfields and to discuss further action to take

13. To discuss draft 'Projects List' for the spending of CIL funds

14. To receive reports on meetings attended on behalf of the Council

15. Documentation – To review and adopt or comment on the following Policies / Procedures / Documents:

- a) To discuss taking part in the ESC Consultations:
 - i. Guidance for development within coastal areas
 - ii. Custom and Self-Build Housing Supplementary Planning Document
 - iii. Rural Development Supplementary Planning Document
- b) Draft letter from the 'East Suffolk Democratic Planning Alliance (ESDPA)'

16. To receive agenda items for next meeting and agree date of Next Meeting (21st March 2023)

Judi Hallett - Clerk to the Parish Council (16th February 2023)

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