



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 18th MARCH 2025 THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To consider applications for co-option of a Councillor, and signing of the Declaration of Acceptance of Office.
5. To sign Minutes of the meeting dated 18th February 2025
6. Devolution – To decide if Ufford PC wish to make a collective response to the government consultation
7. Finance Matters:
 - a) To receive Accounts as at 28th February 2025
 - b) To discuss bank and CCLA signatories and authorise two new Councillors
 - c) To review Reserves held by Council
 - d) To review funds held by CCLA and to receive report from Clerk
 - e) To authorise the following Invoices for Payment/Transfers:
 - i. J Hallett (Salary and Expenses) £913.42
 - ii. SCC Pension Fund (Clerk's Pension) £223.65
 - iii. Ufford PUNCH Newsletter (Annual Subscription) £25.00
 - iv. Westover Landscape (Advice on Woodlands App and C/Nursery Site) £563.20

Please be aware that recording of meetings is probable

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| v. Matheson Electrical Ltd (Defib Box Installation) | £138.00 |
| vi. Compass Point Planning and Rural Cons (NP Stage 5 – part) | £tbc |
| vii. Suffolk County Council (Street Lighting) | £584.03 |
| viii. <i>Any invoice coming forth</i> | |
| f) To note Payments made since last meeting: | |
| i. None | |
| g) To note Payments received since last meeting: | |
| i. BMX Insurance Contribution | £200.00 |
8. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
- a) DC/25/0662/TCA - Various Trees at Churchyard St Mary's Church, Church Lane, Ufford
 - b) DC/25/0754/FUL - Demolition of existing conservatory and construction of single storey rear extension. Application of render finish, with new windows and doors - Amberwood, School Lane, Ufford
 - c) DC/24/4278/DRC - Discharge of Condition No.s 10 and 11 of DC/23/3492/FUL... - Hungarian Lodge, High Street, Ufford
9. Other Planning Matters:
- a) To acknowledge previous months list of ESC Planning decisions
 - b) To receive update on a proposed Care Village along Yarmouth Road, Melton
 - c) To receive update on BSR Energy Consultation re. Pettistree Solar Farm
10. Community Hall:
- a) To receive update on the Electric Vehicle Charging Point and to approve signing documentation if appropriate
11. Recreation Ground/Woodlands:
- a) To receive an update on the Management of the Woods and draft Woodlands Management Plan
 - b) To discuss working with HM Prison Service to work in the Woods
 - c) To discuss anonymous letter received regarding management of the Woods.
12. Highways – To receive the latest Footpath Report
13. Projects List - To receive an update on the refurbishment of the Stocks project
14. Documentation – To confirm review and/or adoption of the following documents:
- a) Risk Register (Financial) –*sent all on 13th March 2025*
 - b) Risk Register (Non-Financial) –*sent to all on 13th March 2025*
 - c) Asset Register - *sent to all 10th March 2025*
15. Council Administration - To discuss costs for moving to a 'gov.uk' domain for the website
16. Quarterly Health and Safety Review – To receive notification of any H&S matters and to add to Action List
17. To receive reports on meetings attended on behalf of the Council
18. To receive agenda items for next meeting and agree date of Next Meeting (15th April 2025)

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Exclusion of the press and public from this item by virtue of Public Bodies (Admissions to Meetings) Act 1960 s1 (2) because of the confidential nature of the matter to be discussed

19. To discuss Policy UFF16 in the Draft Ufford Neighbourhood Plan and engagement with Land owner

Re-Entry of Press and Public

Judi Hallett - Clerk to the Parish Council (13th March 2025)