



# UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*  
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## NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 15<sup>TH</sup> JULY 2025 THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. Apologies for absence
  - a) To Receive Apologies
  - b) To Accept Apologies
2. To receive any:
  - a) Declarations of Pecuniary Interest in Agenda Items
  - b) Declarations of Non-Pecuniary Interest in Agenda Items
  - c) Applications for Dispensation on Agenda Items
  - d) Declarations of Gifts or Hospitality received over the value of £50.00
  - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
  - a) Reports or comment from any members of the public
  - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 17<sup>th</sup> June 2025
5. Neighbourhood Plan:
  - a) To receive official notification of the Ufford Neighbourhood Plan Referendum result
  - b) To discuss an end of project celebration
  - c) To discuss scope of 'Terms of Reference' for 'Ufford Neighbourhood Plan Implementation Group' - UNPIG
6. CIL Projects List – To review and update
7. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
  - a) DC/25/2302/TCA - 1no. Horse chestnut (1 on plan) - Side prune back to boundary and crown thin by up to 25% at The Cottage, Barrack Lane, Ufford
  - b) DC/25/1073/FUL - Phased Development of 1x 2 bed Dwelling/Driveway (Phase 1) & 1x 3 bed, Self-build Dwelling/Driveway (Phase 2) at Land Between Hill Farm Yarmouth Road And Thornborough Park High Street, Ufford

*Please be aware that recording of meetings is probable*

- c) DC/25/2598/TCA - 1no. Bay (marked on plan) - Reduce height by two thirds and shape, Tree 2 is an Acer Negonda - proposed works remove and treat stump to prevent regrowth. The tree is impeding highways and the drive of neighbour at No 6 Barrack Lane - The Cottage, Barrack Lane, Ufford

8. Other Planning Matters:

- a) To acknowledge previous months list of ESC Planning decisions
- b) To reconsider joining the ESPA (East Suffolk Planning Alliance)

9. Finance Matters:

- a) To receive and agree Accounts to 30<sup>th</sup> June 2025
- b) To authorise the following Invoices for Payment/Transfers:
  - i. J Hallett (Salary and Expenses) £tbc
  - ii. SCC Pension Fund (Clerk's Pension) £tbc
  - iii. East Suffolk Services (BMX Track Clearance) £63.60
  - iv. HMRC Cumbernauld (Clerk's PAYE and NI) £297.12
  - v. Deben Pest Solutions (Wasp Nest clearance) £50.00
  - vi. *Any invoice coming forth*
- c) To note Payments made since last meeting:
  - i. None
- d) To note Payments received since last meeting:
  - i. WTYFC (Annual Pitch Fee) £150.00
  - ii. Alford Storage (Clothes Bank) £19.00

10. Recreation Ground/Woodlands:

- a) To receive an update on Woodlands Management Plan, Felling Licence and Grant from RPA
- b) To discuss scope of 'Terms of Reference' for FPW
- c) To discuss the following items relating to the BMX Track:
  - i. Refuse Bins
  - ii. Track Improvements
  - iii. Benches
- d) To discuss request from Woodbridge Town Youth Football to use the pitch all year round.

11. Highways:

- a) To receive an update on placing of a Memorial Bench at the East Lane Triangle
- b) To receive an update on the Sogenhoe Chapel lease and placing of the new Wooden Cross
- c) To discuss forthcoming Rail Level Crossing closures at Melton.
- d) To receive the latest Footpath Report and notification of a new Footpath Warden

12. To receive reports on meetings attended on behalf of the Council

13. To receive agenda items for next meeting and agree date of Next Meeting (19<sup>th</sup> August 2025)

*Judi Hallett* - Clerk to the Parish Council (10<sup>th</sup> July 2025)