



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 19TH AUGUST 2025 THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 15th July 2025
5. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
 - a) DC/21/5550/FUL - Erection of a solar photovoltaic (PV) array, with a total export capacity of up to 21 MW....Land At Park Farm , Loudham Hall Road, Loudham
 - b) DC/25/2970/FUL - Side and rear Extensions including some internal remodelling at 1 Crownfields, Ufford
 - c) DC/25/2757/TPO - 1no. Holly (marked on plan) - Fell - Four Winds Ufford Place Ufford - To ratify comments already sent in
 - d) DC/25/2794/TCA - 1no. Crab Apple (1 on plan) - Reduce height by 1.5 - 2 metres 1no. Conifer (2 on plan) - Reduce height by 3 metres and shape - The Cottage Barrack Lane Ufford - To ratify comments already sent in

6. Update on Planning and Transport Matters – To receive an update on :
 - a) Former Crown Nursery site
 - b) Closure of Melton Railway Crossing

7. Finance Matters:
 - a) To receive and agree Accounts to 31st July 2025
 - b) To receive Notice of Conclusion of Audit 2024/25 and AGAR Part 3, Section 3 from PKF Littlejohn LLP
 - c) To confirm receipt of the NJC Salary Pay Award 2025/26 and to discuss agree aligning the Clerk's salary to these.
 - d) To consider the Insurance Renewal documentation and if to enter in to a three-year long term agreement
 - e) To authorise the following Invoices for Payment/Transfers:

i. J Hallett (Salary and Expenses)	£868.00
ii. SCC Pension Fund (Clerk's Pension)	£215.21
iii. D Findley (Water Testing Consumables)	£67.20
iv. PKF Littlejohn LLP (External Audit)	£378.00
v. T Clarkson (Work to Trees)	£1,160.00
vi. <i>Any invoice coming forth</i>	
 - f) To note Payments made since last meeting:

i. Imperative Training Ltd (Defib Battery)	£360.00
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 - g) To note Payments received since last meeting:

i. Alford Storage (Clothes Bank)	£19.00
ii. Donation (Defib Battery net cost)	£300.00

8. To receive agenda items for next meeting and agree date of Next Meeting (16th September 2025)

Judi Hallett - Clerk to the Parish Council (14th August 2025)