



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 clerk@ufford-suffolk-pc.gov.uk

NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 18TH NOVEMBER 2025 THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 21st October 2025
5. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
 - a) None
6. Other Planning Matters:
 - a) To acknowledge previous months list of ESC Planning decisions
 - b) To report back from the 'ESC Local Plan – Call For Sites' webinar
 - c) To discuss the latest position with Landex regarding Crown Nursery site development
7. To continue to discuss how to show Ufford is a 'welcoming and inclusive' village and potentially installing a new Village Gateway.

8. Finance Matters:

- a) To receive and agree Accounts to 31st October 2025
- b) To discuss and agree Grant requests for payment in April 2026
- c) To discuss the draft budget for 2026/27 and possible Precept amount
- d) To authorise the following Invoices for Payment/Transfers:
 - i. J Hallett (Salary and Expenses) £890.46
 - ii. SCC Pension Fund (Clerk's Pension) £222.72
 - iii. J G Shand (Hedge cutting) £216.00
 - iv. Suffolk.Cloud (Gov.Uk email addresses) £150.00
 - v. Acorn Villages (Grant in memory of Tony Prentice) £100.00
 - vi. Value Products Ltd (Sign for Play Park) £26.46
 - vii. Geosphere Ltd (Mapping Software) £96.00
 - viii. *Any invoice coming forth*
- e) To note Payments made since last meeting:
 - i. CCLA (Transfer) £8,000.00
- f) To note Payments received since last meeting:
 - i. ESC (CIL Payment) £1,887.44

9. Council Administration:

- a) To discuss co-option of a Councillor

10. Recreation Ground/Woodlands:

- a) To receive an update on Woodlands Management (report from Cllr. Forge) and discuss further work required
- b) To discuss replacement of the Swing Chains at the Recreation Ground

11. Community Hall:

- a) To receive an update on the Hall and replacement main entrance project
- b) To discuss WTYFC use of the Hall and Recreation Ground
- c) To discuss the quote for renewing the CCTV at the Recreation Ground

12. Highways:

- a) To further discuss supporting a call for villages affected by SZC to have a 20Mph speed limit applied
- b) To receive the quarterly Footpath Report

13. Documentation – To review and adopt

- a) IT Policy (November 2025) – *sent to all for further review on 11th November 2025*

14. To receive reports on meetings attended on behalf of the Council

15. To receive details of Clerk's Annual Appraisal

16. To receive agenda items for next meeting and agree date of Next Meeting (16th December 2025)

Judi Hallett - Clerk to the Parish Council (13th November 2025)