



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

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**NOTICE OF THE UFFORD PARISH COUNCIL MEETING
TO BE HELD ON TUESDAY 16TH DECEMBER 2025
THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 6.00pm**

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. Council Administration:
 - a) To discuss co-option of a Councillor
 - b) To agree the dates and venues of the 2026 Full Council meetings
5. To sign Minutes of the meeting dated 18th November 2025
6. Highways:
 - a) To discuss resident's request for the Parish Council to consider a southbound slip road on to the A12 north of the village
 - b) To receive update on Gas works on the A12 (Jan to May 2026)
7. Local Government Review and Devolution – To discuss latest consultation and if UPC should make a collaborative response

8. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
- a) [DC/25/4443/FUL](#) - Extension and change of use of existing outbuilding to form annexe for ancillary use to main dwelling - The Gables, Byng Hall Road, Ufford
 - b) [DC/25/4699/FUL](#) - Erection of Mansard Oak-framed Orangery to the rear - St Annes, Lower Street, Ufford
9. Other Planning Matters:
- a) To acknowledge previous months list of ESC Planning decisions
 - b) To discuss the latest position with Landex regarding Crown Nursery site development
 - c) To discuss creating a Biodiversity Action Plan in conjunction with Melton Parish Council.
 - d) To receive notification of decisions made on Pettistree Solar Farm application by ESC Planning Committee (South) earlier in the day
10. Finance Matters:
- a) To receive and agree Accounts to 30th November 2025
 - b) To discuss and agree the budget for 2026/27
 - c) To discuss and agree the Precept request for 2026/27
 - d) To authorise the following Invoices for Payment/Transfers:

i. J Hallett (Salary and Expenses)	£890.46
ii. SCC Pension Fund (Clerk's Pension)	£222.72
iii. East Suffolk Services (Grass cutting for 2025)	£688.80
iv. <i>Any invoice coming forth</i>	
 - e) To note Payments made since last meeting:
 - i. None
 - f) To note Payments received since last meeting:

i. Letheringham PC (Water Testing Consumables)	£100.00
ii. Alford Storage (Clothes Bank)	£12.00
11. Recreation Ground/Woodlands:
- a) To receive an update on Woodlands Management (report from Cllr. Forge)
 - b) To discuss replacement of the Swing Chains at the Recreation Ground
 - c) To discuss the present license for Football on the Recreation Ground, and a possible revision at renewal (21st Feb 2026)
 - d) To discuss quote from East Suffolk Services for grass cutting in 2026
12. Community Hall:
- a) To receive an update on the Hall and replacement main entrance project
 - b) To discuss the quotes for renewing the CCTV at the Recreation Ground
13. Quarterly Health and Safety Review – To receive notification of any H&S matters and to add to Action List
14. To receive reports on meetings attended on behalf of the Council
15. To receive agenda items for next meeting and agree date of Next Meeting (20th January 2026)

Judi Hallett - Clerk to the Parish Council (11th November 2025)