



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 17th FEBRUARY 2026 THE COMMUNITY HALL, THE AVENUE, UFFORD ~ AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. Council Administration:
 - a) To discuss co-option of a Councillor and signing of Declaration of Acceptance of Office (if appropriate)
 - b) To discuss establishing a standard reply to all social media posts
5. To sign Minutes of the meeting dated 20th January 2026
6. Ufford Charities:
 - a) To receive resignation of Mrs Susan Wright as UPC Representative Trustee on the Ufford Charities (Town Estate and Non-Ecclesiastical) and to consider process for appointing another Trustee
 - b) To consider re-appointment of Mr Harvey Osbourne as a UPC Representative Trustee on the Ufford Charities (as above)
7. To discuss establishing the 'Ufford Community Champion Award'

8. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
- a) DC/26/0404/TPO - A1 of TPO No. 31 / 1957 - 3no. Sycamore and 1no. Tree of heaven (marked blue on plan) – Fell - Ufford Recreation Ground, The Avenue, Ufford
9. Other Planning Matters:
- a) To acknowledge previous months list of ESC Planning decisions
 - b) To discuss if UPC wish to comment on the draft East Suffolk Major Energy Projects Workers' Accommodation Planning Position Statement
10. Finance Matters:
- a) To receive and agree Accounts to 31st January 2026
 - b) To discuss making a grant to the St Audrys Sports and Social Club to assist them in fund raising to purchase the club house and land.
 - c) To confirm from Cllr. Bennett that the quarterly CIC checks have been carried out.
 - d) To authorise the following Invoices for Payment/Transfers:

i. J Hallett (Salary and Expenses)	£890.26
ii. SCC Pension Fund (Clerk's Pension)	£222.72
iii. S Churchyard (PPE Masks for Woods Group)	£47.94
iv. Thurlow Nunn Standen Ltd (Consumables for Woods Group)	£116.69
v. Ufford Community Hall (Hall Hire)	£42.00
vi. Ufford PUNCH (Annual Subscription)	£27.50
vii. R Forge (Saplins for Woods)	£54.94
viii. <i>Any invoice coming forth</i>	
 - e) To note Payments made since last meeting:

i. Countryside Home Improvements Ltd (Comm Hall Doors)	£3259.82
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 - f) To note Payments received since last meeting:

i. Alford Storage (Clothes Bank)	£31.00
ii. Anonymous (Grant for Woodlands)	£300.00
iii. HMRC (VAT Refund)	£224.17
iv. Lloyds Bank Plc (Interest)	£2.72
11. Highways:
- a) To discuss a 'Womble Week' instead of a dedicated Litter Pick event
12. Recreation Ground/Woodlands:
- a) To receive an update on Woodlands Management (report from Cllr. Forge)
 - b) To review the license for Football on the Recreation Ground
 - c) To discuss if the Council would like to request retention of the Bottle Banks at the Recreation Ground, once doorstep collections have commenced
 - d) To discuss clothes bank and reports of people taking clothes out of it to sell on
 - e) To discuss adding a paragraph to the Woodlands pages of the website regarding the flying of drones and metal detecting.
13. Neighbourhood Plan – To receive report on the first 'Review' and authorise suggested actions
14. Community Hall:
- a) To receive an update on the Hall and replacement main entrance project

15. To receive reports on meetings attended on behalf of the Council
16. Documentation – To acknowledge review the following policies and procedures:
 - a) IT Policy (Feb 2026) – *link sent to all on 5th Feb 2026*
 - b) Suffolk Code of Conduct (2020) – *link sent to all on 4th Feb 2026*
17. To receive agenda items for next meeting and agree date of Next Meeting (17th March 2026)

Judi Hallett - Clerk to the Parish Council (12th February 2026)