



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 17th MARCH 2026 THE COMMUNITY HALL, THE AVENUE, UFFORD ~ AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 17th February 2026
5. Annual Parish Meeting – To discuss the Annual Parish Meeting (28th April 2026 – 6.00pm)
6. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
 - a) DC/26/0256/FUL - Replace a window on the existing first floor dormer room, and various other matters – Brindles, Ufford Place, Ufford
7. Other Planning Matters:
 - a) To acknowledge previous months list of ESC Planning decisions
 - b) To discuss request from Ufford land owner to remove a tree from land within Nicholls Close and replace it with two more in Parklands Wood
 - c) To discuss the ESC Call for Sites results, if received by that time.
 - d) To discuss refurbishment of the Stocks and Whipping Post, and possible planning implications

Please be aware that recording of meetings is probable

8. Finance Matters:

- a) To receive and agree Accounts to 28th February 2026
- b) To review the Earmarked and General Reserves held by the Council
- c) To review investment returns on CCLA funds and discuss whether to continue with the investments
- d) To authorise the following Invoices for Payment/Transfers:
 - i. J Hallett (Salary and Expenses) £890.46
 - ii. SCC Pension Fund (Clerk's Pension) £222.72
 - iii. Coastal Building Supplies (Post Fix for Sogenhoe Chapel Cross) £6.30
 - iv. SALC (Payroll for 6 months) £57.60
 - v. *Any invoice coming forth*
- e) To note Payments made since last meeting:
 - i. Suffolk Prestige Security Ltd (UCH CCTV) £2,540.74
 - ii. R Forge (Trees for Woods) £187.49
- f) To note Payments received since last meeting:
 - i. Alford Storage (Clothes Bank) £21.00
 - ii. G Lynch (BMX Track Ins contribution) £200.00
 - iii. Lloyds Bank Plc (Interest) £1.35

9. Highways:

- a) To discuss the latest Footpath Report

10. Recreation Ground/Woodlands:

- a) To receive an update on Woodlands Management (report from Cllr. Forge)
- b) To review the license for Football on the Recreation Ground

11. Neighbourhood Plan – To receive update from consultant of original plan, with reference to a review in 2030/31

12. Community Hall:

- a) To receive an update on the Hall and replacement main entrance project

13. To receive reports on meetings attended on behalf of the Council

14. Documentation – To acknowledge review the following policies and procedures:

- a) Asset Register (March 2026) – *Sent on 4th March 2026*
- b) Risk Assessment (Financial) - *Sent on 13th Feb 2026*
- c) Risk Assessment (Non-Financial) - *Sent on 13th Feb 2026*

15. Quarterly Health and Safety Review – To receive notification of any H&S matters and to add to Action List

16. To receive agenda items for next meeting and agree date of Next Meeting (21st April 2026)

17. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed:

- a) Former Crown Nursery – To discuss information regarding the Highways drainage pond on the former Crown Nursery land.

Judi Hallett - Clerk to the Parish Council (12th March 2026)

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