



# UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*  
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 07739 411927 [clerk@ufford-suffolk-pc.gov.uk](mailto:clerk@ufford-suffolk-pc.gov.uk)

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**NOTICE OF THE UFFORD PARISH COUNCIL MEETING  
TO BE HELD ON TUESDAY 21<sup>ST</sup> APRIL 2026  
THE PARISH HALL, CHURCH LANE, UFFORD ~ AT 7.00pm**

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

## Agenda

1. Apologies for absence
  - a) To Receive Apologies
  - b) To Accept Apologies
2. To receive any:
  - a) Declarations of Pecuniary Interest in Agenda Items
  - b) Declarations of Non-Pecuniary Interest in Agenda Items
  - c) Applications for Dispensation on Agenda Items
  - d) Declarations of Gifts or Hospitality received over the value of £50.00
  - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
  - a) Reports or comment from any members of the public
  - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 17<sup>th</sup> March 2026
5. Annual Parish Meeting – To discuss the Annual Parish Meeting (28<sup>th</sup> April 2026 – 6.00pm)
6. Ufford Charities – To discuss applications received for Representative Trustee (closing date 30<sup>th</sup> April 2026)
7. Local Government Review – To receive an update on the structure of the new ‘Central and Eastern Suffolk Council’ and on SCC Elections
8. Ufford S19 Flood Investigation report - 6 monthly update – To discuss making a suitable reply
9. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
  - a) DC/25/2733/FUL - Full planning application for the construction and operation of a Solar Farm (49.9MW) and Battery Energy Storage Scheme (50MW) - Parcels To Northwest Of Easton And South West Of Letheringham

*Please be aware that recording of meetings is probable*

## 10. Other Planning Matters:

- a) To acknowledge previous months list of ESC Planning decisions
- b) To discuss establishing a Biodiversity Action Plan (BAP)
- c) To discuss request from Ufford resident to purchase small parcel of land at the rear of Nicholls Close
- d) To discuss the ESC Call for Sites results and next steps
- e) To receive update on the refurbishment of the Stocks and Whipping Post
- f) To discuss commissioning a Risk Assessment on the Highways drainage pond on the former Crown Nursery land

## 11. Finance Matters:

- a) To receive and agree End of Year Accounts to 31<sup>st</sup> March 2026
- b) To receive and accept Internal Auditor's Report for 2025/26 and 'Annual Internal Audit Report' within Part 3 of the Annual Governance and Accountability Return (AGAR) 2025/26
- c) To agree and complete Section 1 of Part 3 of the AGAR 2025/26
- d) To agree and complete Section 2 of Part 3 of the AGAR 2025/26
- e) To agree the CIL Report as at 31<sup>st</sup> March 2026
- f) To agree the Reserve Allocations as at 1<sup>st</sup> April 2026
- g) To agree the Internal Control Statement for year ending 31<sup>st</sup> March 2026
- h) To receive update on the CCLA Account
- i) To discuss bank and CCLA signatories
- j) To receive details of VAT overcharge by SCC Street Light Team
- k) To authorise the following Invoices for Payment/Transfers:
  - i. J Hallett (Salary and Expenses) £980.85
  - ii. SCC Pension Fund (Clerk's Pension) £196.52
  - iii. HMRC Cumbernauld (Clerk's PAYE and NI) £221.78
  - iv. Thurlow Nunn Standen Ltd (Consumables for Wood Group) £48.60
  - v. Suffolk Cloud (Web Hosting, Web Domain, Accessibility Check and Mailbox storage) £370.00
  - vi. St Mary's PCC (Grants Church Flowers and Grass) £1,200.00
  - vii. Ufford Players (Grant) £250.00
  - viii. East Suffolk Services (Quarterly payment for BMX Refuse Bin) £50.51
  - ix. Coastal Building Supplies (Wood for BMX Benches & Sundries) £83.81
  - x. SALC (Annual Subscription) £411.14
  - xi. D Findley (Water Testing Consumables) £36.97
  - xii. T Brown (Internal Audit) £290.00
  - xiii. *Any invoice coming forth*
- l) To note Payments made since last meeting:
  - i. Suffolk County Council (Street Lighting) £564.53
- m) To note Payments received since last meeting:
  - i. Ufford Charities (Grant for CCTV) £1,250.00
  - ii. Woodbridge Town FC (Annual Ground Rent) £250.00
  - iii. Alford Storage (Clothes Bank) £20.00
  - iv. Ufford Community Hall (Annual Ground Rent) £790.00
  - v. Lloyds Bank Plc (Interest) £2.01

12. Highways:

- a) Ufford Hole Breach and PRow – To receive update on the breach and possible grant application via Thriving Communities scheme
- b) Pot Holes – To discuss how we can encourage residents to report Potholes to SCC

13. Recreation Ground/Woodlands:

- a) To receive an update on Woodlands Management (report from Cllr. Forge)
- b) To review the Ground Rent charges for the Tennis Club and Ufford Community Hall (wef 1<sup>st</sup> April 2027)
- c) To discuss request from Ufford Tennis Club for Pickleball courts to be painted on the Tennis Court.
- d) To discuss recent break in at the Storage Shed and Container

14. Community Hall – To receive monthly update on management of the Hall

15. Documentation – To approve the Web Site Accessibility Statement April 2026 – *amended following Internal Audit Review*

16. To receive reports on meetings attended on behalf of the Council

17. To receive agenda items for next meeting and agree date of Next Meeting (19<sup>th</sup> May 2026)

*Judi Hallett* - Clerk to the Parish Council (16<sup>th</sup> April 2026)