



UFFORD PARISH COUNCIL

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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 15th SEPTEMBER 2026 THE PARISH HALL, CHURCH LANE, UFFORD ~ AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (20 mins max):
 - a) Discussion with Mr Graham Lynch, Redwood BMX Track Manager
 - b) Reports or comment from any members of the public
 - c) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 21st July 2026
5. Community Emergency Plan:
 - a) To review progress of the revised Plan
 - b) To discuss responsibilities of residents living next to watercourses
 - c) To consider communication of plan to Ufford residents and relevant bodies outside village
6. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
 - a) [DC/26/2933/TCA](#) - 1no. Oak (T1 on plan) - Crown reduction by up to 2.5 metres, 1no. Ash (T2 on plan) - Re-pollard to previous pollard points, 1no. Willow (T4 on plan) - Pollard to first main union, 1no. Unknown species (T5 on plan) - Fell 2no. Ash and, 2no. Sycamore (T6 on plan) - Pollard at 6 metres above ground - The Old Rectory, Church Lane, Ufford

- b) [DC/26/3012/TCA](#) - 2no. Oak (marked T1 on submitted plan) - Remove major dead wood
1no. Holm Oak (marked T2 on submitted plan) - Reduce crown by 2m 1no. Ash (marked T3 on submitted plan) - Pollard just above main stem union 2no. Willow (marked T4 on submitted plan) - Pollard at 5m from ground level - Willow Farmhouse, East Lane, Ufford
- c) [DC/26/3086/TPO](#) - 1no. Unknown species (T1 on plan) - Reduce in height by 4.5 metres and reduce in radial spread by 4 metres - 20 Parklands, Ufford
- d) Planning Appeal Consultation - [AP/26/0050/REFUSE](#) - DC/25/2945/FUL - Single-family dwelling and associated landscaping works - Land At Dingley Dell, Lower Road, Melton

7. Other Planning Matters:

- a) To acknowledge previous months list of ESC Planning decisions
- b) To receive update on the refurbishment of the Stocks and Whipping Post
- c) To discuss draft letter constructed by Chair of Campsea Ashe PC, to region's MPs

8. Finance Matters:

- a) To receive and agree Accounts to 30th August 2026
- b) To officially receive 'Section 3 of Part 3' and the 'Notice of Conclusion of Audit' of the 2025/26 AGAR, from PKF Littlejohn LLP
- c) To review Reserves, including returns from CCLA
- d) To review the estimated costs on the UPC Projects List and adjust accordingly
- e) To discuss the NJC 2026/27 National Salary Award and implications for the Clerk
- f) To open discussions on the budget for 2027/28 and discuss possible projects
- g) To authorise the following Invoices for Payment/Transfers:

i. J Hallett (Salary and Expenses)	£tbc
ii. SCC Pension Fund (Clerk's Pension)	£tbc
iii. Coastal Building Supplies Ltd (Woodlands Group items)	£63.59
iv. East Suffolk Services (Refuse Bin at BMX Track)	£50.51
v. S Churchyard (Maintenance Expenses)	£315.00
vi. <i>Any invoice coming forth</i>	
- h) To note Payments made since last meeting:

i. J Hallett (Salary and Expenses)	£768.46
ii. SCC Pension Fund (Clerk's Pension)	£196.52
iii. St Mary's Church Hall Ufford (Hall Hire)	£100.00
iv. Zurich Town and Parish (Insurance)	£1,412.01
v. D Findley (Water Testing Consumables)	£192.12
- i) To note Payments received since last meeting:

i. Alford Storage (Clothes Bank)	£22.00
ii. Lloyds Bank Plc (Interest)	£5.54
iii. CCLA Investment Income	£103.83
iv. HMRC (VAT Refund)	£320.31
v. Suffolk County Council (Grant for Stocks technical drawings)	£450.00

9. Highways:

- a) Ufford Hole Breach and PRow – To receive update on the breach and Phase I of the repair work
- b) To note concerns from residents of Lower Street regarding traffic volumes, vehicle sizes and speeds

- c) To receive initial feedback in relation to the consultation on implementing a 20 Mph speed limit within certain parts of the village (*to conclude on 30th September*)
- d) To consider purchasing a replacement grit bin for Barrack Lane/Spring Lane junction (£202.00 Net)

10. Recreation Ground/Woodlands:

- a) To receive an update on Woodlands Management (report from Cllr. Forge)
- b) To review proposal from BMX Manager on improving the track in light of further information

11. Documentation – To receive details of the Annual Asset Review and any maintenance issues

12. Community Hall – To receive monthly update on management of the Hall

13. Quarterly Health and Safety Review – To receive notification of any H&S matters and to add to Action List

14. To receive reports on meetings attended on behalf of the Council, to include:

- a) Planning Committee (South): Melton Care Village
- b) SZC

15. To receive agenda items for next meeting and agree date of Next Meeting (20th October)

Judi Hallett - Clerk to the Parish Council (10th September 2026)