Ufford Parish Council

ASSET REGISTER

As at: September 2025

Prepared By: Judi Hallett, Clerk to Ufford Parish Council

Authorised on: 16th September 2025

Introduction

This document contains details of all Assets and Responsibilities held by Ufford Parish Council as at September 2025.

It is acknowledged that some of the valuation figures have been arrived at through best endeavours using the information known to us at the time. When 'Actual Cost' is unknown a default value of £1.00 is given. Pictures of the assets are held by the Clerk.

This document is reviewed on an annual basis and assets are entered, adjusted or removed as and when appropriate

J Hallett
Judi Hallett
Parish Clerk

Adopted by the Parish Council at a meeting on: *16th September2025*

Signed:
J Hallett
Mrs Judi Hallett
Clerk

D Findley
Cllr. David Findley
Chair

Assets

Category	Asset Number	Description	Location	Date Acquired	Actual Cost New	Estimated Replacement Cost
Bus Shelters	BS1	Wooden Shelter with seat	Byng Hall Road / High Street junction	N/K	£4,675.00	£12,000.00
Bus Shelters	BS2	Brick Shelter with seat	Parklands Entrance, Yarmouth Road	N/K	£2,500.00	£7,000.00
Bus Shelters	BS3	Brick Shelter with seat	Top of Clapper Path, by Crown Public House, High Street	1992	£2,500.00	£7,000.00
Bus Shelters Total					£9,675.00	£26,000.00
Seats	S1	Concrete and Wooden Bench	Ufford Place Gates	N/K	£300.00	£500.00
Seats	S2	Metal wrought iron slatted	Top of The Avenue	N/K	£250.00	£500.00
Seats	S3	Plastic Bench Seat	Sogenhoe Chapel	2022_23	£277.00	£400.00
Seats	S4	Plastic Bench	Parklands Wood	2018	£200.00	£400.00
Seats	S5	Plastic Bench	Parklands Wood	2018	£200.00	£400.00
Seats	S6	Plastic Bench	Parklands Wood	2018	£200.00	£400.00
Seats	S7	Friendship Bench	Corner of School Lane and Crownfields, Ufford	2021	£750.00	£850.00
Seats Total					£2,177.00	£3,450.00
Fences/Gates	F1	Wooden Fence around Play Park and Boules Terrain	Recreation Ground	1995	£1.00	£3,500.00
Fences/Gates	F2	Metal Post and Chain Link Fence	Recreation Ground	N/K	£1.00	£2,000.00
Fences/Gates	F3	Entrance Gate	Recreation Ground	N/K	£1.00	£1,000.00
Fences/Gates	F4	Ufford Place Gates	Entrance to Ufford Place	1999	£1.00	£15,000.00
Fences/Gates	F5	Sogenhoe Chapel Gate	Entrance to Sogenhoe Chapel, B1438	N/K	£1.00	£1,000.00
Fences/Gates	F6	Bus Shelter Barrier	Top of Clapper Path, by Crown Public House, High Street	1997	£450.00	£600.00
Fences/Gates	F7	Village Gateway	Northern entrance to village on B1438	2005	£1,300.00	£2,000.00
Fences/Gates	F8	Fence around Recycling Area	Recreation Ground	2016	£650.00	£1,000.00
Fences/Gates Total					£2,405.00	£26,100.00
Dog Bins	DB1	Plastic Dog Bin	Lodge Road / Byng Hall Road junction	1994	£1.00	£165.00
Dog Bins	DB2	Plastic Dog Bin	Byng Hall Road, opposite "The Sidings", north end of road by the A12 bridge	2020	£110.00	£165.00
Dog Bins	DB3	Plastic Dog Bin	Recreation Ground, near Tennis Court	1994	£1.00	£165.00
Dog Bins	DB4	Plastic Dog Bin	West end of Spring Lane, up the hill to back of houses numbered 1 - 10	1994	£1.00	£165.00
Dog Bins	DB5	Plastic Dog Bin	East end of Spring Lane, at Barrack Lane junction	1994	£1.00	£165.00
Dog Bins	DB6	Plastic Dog Bin	Top end of Clapper Path beside Bus Shelter BS3, on B1438	1994	£1.00	£165.00
Dog Bins	DB7	Plastic Dog Bin	Hawkeswade Bridge, Lower Street	2014	£101.00	£165.00
Dog Bins	DB8	Plastic Dog Bin	Beside St Mary's Church Hall, Church Lane	2008	£1.00	£165.00
Dog Bins	DB9	Plastic Dog Bin	Nicholls Close / Parklands Wood	2008	£1.00	£165.00
Dog Bins	DB10	Plastic Dog Bin	The Drift, 50m up from Lower Street	2015	£104.00	£165.00
Dog Bins	DB11	Plastic Dog Bin	Lane between Nicholls Close and Parklands Wood	2020	£110.00	£165.00
Dog Bins	DB12	Plastic Dog Bin	School Lane, at the end of Clapper Path	2020	£110.00	£165.00
Dog Bins	DB13	Plastic Dog Bin	Junction of Ufford Place and Lower Street	2020	£110.00	£165.00
Dog Bins Total					£652.00	£2,145.00
Signs	S1	'Pedestrian's in Road'	The Avenue	1997	£120.00	£200.00
Signs	S2	'Pedestrian's in Road'	The Avenue	1997	£120.00	£200.00
Signs	S3	Village Sign	The Avenue / Barrack Lane junction	N/K	£2,000.00	£6,000.00
Signs	S4	Parklands Wood Interpretation Board	Recreation Ground	2016	£1,645.00	£2,000.00

Signs	S6	Parklands Wood Interpretation Board II	Recreation Ground	2021	£1,524.00	£2,000.00
Signs	S7	Speed Indicator Sign (Westcotec)	Yarmouth Road	2022_23	£2,900.00	£3,500.00
Signs Total					£8,309.00	£13,900.00
Litter Bins	LB1	Concrete Litter Bin	Hawkeswade Bridge, Lower Street	1994	£20.00	£500.00
Litter Bins	LB2	Plastic Litter Bin	Play Park, Recreation Ground	2015	£240.00	£500.00
Litter Bins	LB3	Plastic Litter Bin	Next to Tennis Court, Recreation Ground	1996	£1.00	£500.00
Litter Bins	LB4	Plastic Litter Bin	Next to first parking area, Parklands	2017	£1.00	£500.00
Litter Bins	LB5	Plastic Litter Bin	Next to Recycling Bins, Recreation Ground	2018	£240.00	£500.00
Litter Bins Total					£502.00	£2,500.00
Notice Boards	NB1	Oak Notice Board	Ufford Place Gates	2016	£550.00	£1,000.00
Notice Boards	NB2	Oak Notice Board	Parklands - Removed	2024_25	£0.00	£0.00
Notice Boards	NB3	Metal Notice Board	Recreation Ground	2022_23	£766.00	£1,000.00
Notice Boards	NB4	Information Board	Sogenhoe Chapel, B1438	2010	£1.00	£600.00
Notice Boards	NB5	Metal Notice Board	Parklands	2024_25	£1,420.96	£1,420.96
Notice Boards Total					£2,737.96	£4,020.96
Land/Buildings	LD1	Recreation Ground	The Avenue, Ufford	1999	£15,000.00	£0.00
Land/Buildings	LD2	Sogenhoe Chapel	B1438, southern end of the village	1999	£1.00	£0.00
Land/Buildings	LD3	Parklands Wood	Between the Recreation Ground and Parklands	2014	£1.00	£0.00
Land/Buildings	LD4	Ufford Community Hall	The Avenue, Ufford, Woodbridge, IP13 6DU (see note below)	2017	£1.00	£500,000.00
Land/Buildings	LD5	Community Resource Locker	The Avenue, Ufford, Woodbridge, IP13 6DU	2019	£230.00	£250.00
Land/Buildings Total					£15,233.00	£500,250.00
Grit Bins	GB1	Plastic Grit Bin	Ten yards to the left of Church Gates, Church Lane	2018	£125.00	£250.00
Grit Bins	GB2	Plastic Grit Bin (Large)	Junction of Ufford Place and Lower Street	2018	£175.00	£300.00
Grit Bins	GB3	Plastic Grit Bin	At the entrance to “Tallboys”, Ufford Place	2018	£125.00	£250.00
Grit Bins	GB4	Plastic Grit Bin	Next to Beeches Hill, Ufford Place	2018	£125.00	£250.00
Grit Bins	GB5	Plastic Grit Bin (Large)	West end of Spring Lane, at foot of hill to houses 1 - 10	2018	£175.00	£300.00
Grit Bins	GB6	Plastic Grit Bin	East end of Spring Lane, at Barrack Lane junction	2017	£125.00	£250.00
Grit Bins	GB7	Plastic Grit Bin	Top end of The Avenue at junction with B1438	2018	£125.00	£250.00
Grit Bins	GB8	Plastic Grit Bin	Junction of School Lane and The Avenue	2018	£125.00	£250.00
Grit Bins	GB9	Plastic Grit Bin	Junction of Barrack Lane and The Avenue	2017	£125.00	£250.00
Grit Bins	GB10	Plastic Grit Bin	East Lane, at the junction with Loudham Lane	2018	£125.00	£250.00
Grit Bins	GB11	Plastic Grit Bin	Byng Hall Road, at the junction with Lodge Road	2018	£125.00	£250.00
Grit Bins	GB12	Plastic Grit Bin	Byng Hall Road, outside “Woodcott”	2017	£125.00	£250.00
Grit Bins	GB13	Plastic Grit Bin	Crownfields / High Street junction	2017	£125.00	£250.00
Grit Bins	GB14	Plastic Grit Bin	Parklands / Yarmouth Road junction	2017	£125.00	£250.00
Grit Bins	GB15	Plastic Grit Bin	Between 2 and 4 Nicholls Close	2017	£125.00	£250.00
Grit Bins	GB16	Plastic Grit Bin	Crownfields / School Lane junction	2018	£125.00	£250.00
Grit Bins Total					£2,100.00	£4,100.00
Office Equipment	OE1	Cash Box (No cash)	Ufford Resource Locker, Ufford Community Hall, The Avenue, Ufford	N/K	£1.00	£100.00
Office Equipment	OE2	4 draw filing cabinet	Ufford Resource Locker, Ufford Community Hall, The Avenue, Ufford	2011	£50.00	£150.00
Office Equipment	OE3	Optoma DS325 projector	Ufford Resource Locker, Ufford Community Hall, The Avenue, Ufford	2013	£185.00	£0.00

Office Equipment	OE4	Projection Screen	Ufford Resource Locker, Ufford Community Hall, The Avenue, Ufford	2013	£1.00	£200.00
Office Equipment	OE5	Dell Inspiron 15 5000 Laptop	Manor Farm, Hollesley IP12 3NB	2020	£499.00	£700.00
Office Equipment	OE6	HP Officejet Pro 9730e Printer	Manor Farm, Hollesley IP12 3NB	2024/25	£183.33	£250.00
Office Equipment	OE7	ACER DLP Projector (Serial MRJSF110014160007E5900)	Ufford Resource Locker, Ufford Community Hall, The Avenue, Ufford	2024/25	£564.90	£600.00
Office Equipment					£1,484.23	£2,000.00
Street Lights	SL1	Metal Street Light	Junction of Lodge Road; Byng Hall Road, High Street	N/K	£1.00	£500.00
Street Lights	SL2	Metal Street Light	Junction of Crownfields; School Lane	N/K	£1.00	£500.00
Street Lights	SL3	Metal Street Light	Junction of Barrack Lane; The Avenue	N/K	£1.00	£500.00
Street Lights	SL4	Metal Street Light	Lower Street	N/K	£1.00	£500.00
Street Lights	SL5	Metal Street Light	Junction of Barrack Lane; The Avenue	N/K	£1.00	£500.00
Street Lights	SL6	Metal Street Light	Junction of Parklands; B1438 Yarmouth Road	N/K	£1.00	£500.00
Street Lights	SL7	Metal Street Light	Junction of Parklands	N/K	£1.00	£500.00
Street Lights	SL8	Metal Street Light	Junction of Parkland; Nicholls Close	N/K	£1.00	£500.00
Street Lights	SL9	Metal Street Light	On bend of Parklands; Lime Close	N/K	£1.00	£500.00
Street Lights	SL10	Metal Street Light	Nicholls Close	N/K	£1.00	£500.00
Street Lights	SL11	Metal Street Light	Nicholls Close	N/K	£1.00	£500.00
Street Lights	SL12	Metal Street Light	Nicholls Close	N/K	£1.00	£500.00
Street Lights	SL13	Metal Street Light	Spring Lane	N/K	£1.00	£500.00
Street Lights Total					£13.00	£6,500.00
External Equipment	EE1	STIHL Kombi Tool Engine Unit (KMa4RC-E)	Ashbrook, School Lane, Ufford, Woodbridge, IP13 6DX	2016	£210.00	£250.00
External Equipment	EE2	STIHL Pole Pruning Attachment (KM-HT)	Ashbrook, School Lane, Ufford, Woodbridge, IP13 6DX	2016	£132.00	£160.00
External Equipment	EE3	STIHL Blade cutter attachment (KM-MB)	Ashbrook, School Lane, Ufford, Woodbridge, IP13 6DX	2016	£90.00	£120.00
External Equipment	EE4	STIHL Scrub cutter attachment (KM-FH)	Ashbrook, School Lane, Ufford, Woodbridge, IP13 6DX	2017	£145.00	£170.00
External Equipment	EE5	STIHL KM94RC-1 Combi Engine (518357794)	Ashbrook, School Lane, Ufford, Woodbridge, IP13 6DX	2019	£225.00	£250.00
External Equipment	EE6	STIHL KM HL145 Hedge trimmer (4243 967 3300BS)	Ashbrook, School Lane, Ufford, Woodbridge, IP13 6DX	2019	£190.00	£220.00
External Equipment	EE7	STIHL KM MB Grass Cutter & blade (4137 967 3307BS)	Ashbrook, School Lane, Ufford, Woodbridge, IP13 6DX	2019	£94.00	£150.00
External Equipment	EE8	STIHL 16in Chainsaw (MS 231) (1 88 351 003)	Stowe, Lower St, Ufford, Woodbridge, Suffolk IP13 6DW	2020	£350.00	£400.00
External Equipment	EE9	DR6.75 Cutting Machine	Ashbrook, School Lane, Ufford, Woodbridge, IP13 6DX	2021	£474.00	£600.00
External Equipment	EE10	MB-KM brush cutter KombiTool	1 Forge House, Ufford, Woodbridge, Suffolk IP13 6EN	2024_25	£124.17	£150.00
External Equipment					£2,034.17	£2,470.00
Other	O1	Millennium Tapestry	The Community Hall, The Avenue	2000	£1.00	£0.00
Other	O2	Telephone Box (Book Exchange)	Barrack Lane	N/K	£1.00	£3,000.00
Other	O3	Village Stocks	Outside Church Entrance, Church Lane	N/K	£1.00	£2,000.00
Other	O4	Play Park Equipment	The Recreation Ground, The Avenue	2017	£73,172.00	£100,000.00
Other	O5	Defibrillator (In Locked Case)	The Recreation Ground, The Avenue	2020	£940.00	£1,200.00
Other	O6	BMX Track (Added to Insurance for PL)	The Recreation Ground, The Avenue	2017	£0.00	£0.00
Other	O7	CCTV at Recreation Ground	The Community Hall, The Avenue	2017	£2,146.00	£3,000.00
Other	O8	Redwood Carved Animal Seat	Parklands Wood, Behind Redwood Terrace, Ufford	2021	£2,000.00	£4,000.00
Other	O9	Gazebo	The Community Hall, The Avenue	2021	£179.00	£200.00
Other	O10	Redwood Animal Carvings	Parklands Wood	2022_23	£2,000.00	£3,000.00
Other	O11	Lucky Reptile Incubator HN2 serial: X5-05072021	Rosemary Cottage, Lower Street, Ufford, Woodbridge, IP13 6DW	2022_23	£149.00	£250.00

Other	O12	Water Testing Sample collection pole and beaker	Rosemary Cottage, Lower Street, Ufford, Woodbridge, IP13 6DW	2022_23	£147.95	£250.00
Other	O13	Hanna Instruments Phosphate LR test kit	Rosemary Cottage, Lower Street, Ufford, Woodbridge, IP13 6DW	2023_24	£66.66	£100.00
Other	O14	Hanna Instruments Ammonia test kit	Rosemary Cottage, Lower Street, Ufford, Woodbridge, IP13 6DW	2023_24	£77.00	£100.00
Other	O15	4 x A1 Display Board Sets	The Community Hall, The Avenue	2023_24	£175.00	£300.00
~~Other~~	~~O16~~	~~Electric Vevhicle Charging Point~~	~~The Community Hall, The Avenue~~	~~2023_24~~	~~£0.00~~	£0.00
Other	O17	Defibrillator Case	The Community Hall, The Avenue	2024_25	£495.00	£495.00
Other Total					£81,550.61	£117,895.00
Grand Total					£128,872.97	£711,330.96

Note: The Community Hall is leased to Ufford Community Hall Charity on a 21 year lease, starting 1st April 2017. The Charity insure the building and contents and pay a Service Charge annually to assist with the maintenance of the car park and surrounding area.

Responsibilities

Number	Description	Details	Date
1	Grass cutting of Play Park Area, footpath and bank between posts and the Avenue, around the tennis court and bank next to football pitch	Grass cutting at the Recreation Ground	As and when required
2	Management of Parklands Wood	Grass cutting, tree management and maintenance of paths. IBC do an inspection on a biennial basis (i.e. once every 2 years) and give advice on the work needing to be undertaken for safety reasons in next 6/12 and 24 months	As and when required
3	Play Park Annual and Quarterly Inspections	Quarterly and Annual RoSPA Inspections conducted by David Bracey Rpii	Each Quarter
4	Play Park Visual Inspections	Visual inspections by Councillors and volunteers on an ad-hoc basis. These are reported to Clerk with any issues reported to Maintenance Contractor	As and when required
5	Maintenance of all Assets	As and when required. An annual inspection is carried out each September when a list is compiled of jobs that need doing	As and when required
6	Inspection of Defibrillator	Inspect box and contents and replace pads and battery as required	Annually